

ಕೃಷಿ ಮಾರಾಟ ಇಲಾಖೆ  
Department of Agricultural Marketing  
ಖರೀದಿದಾರರ ಪರವಾನಗಿ ನೀಡಲು ಅರ್ಜಿ  
Application for grant of trader license

Step 1: Enter the login details

Apply for Service

Check Your Application Status

Mobile No

OTP/Password

4bF7d5

Type here

Forgot Password | New user? Register here

Submit

Select Department

Select Service

Enter your Application ID

Check Status Now

© All Rights Reserved

Powered by SERVICEPLUS

Step 2 : Citizen Login will be displayed

Menu

Apply for services

View Status of Application

Messages & Alerts

ABOUT SERVICE PLUS

Welcome to Service Plus

ServicePlus is a generic application to provide an electronic delivery for all the services provided by The Government to The citizen. The Government of India, State Governments and Local Governments are providing various services to benefit the citizens at Centre, State or Local level primarily Government to Citizen (G2C) and Government to Business (G2B). The services provided are either demand driven or mandated by the legislation. The services provided by Government can be categorized as:

1. Regulatory Services: Regulatory services are services like trade licence, permit for construction of a building etc that can be denied by the Government.
2. Statutory Services: Statutory services are services like Issuance of Birth/Death certificate which cannot be refused by Government.
3. Developmental Services: Developmental Services are services or schemes provided by Government for the benefit of citizens like NREGS, IAY, Old age Pension etc.

The following are the salient features of the software -

1. Service(s) will be created online
2. Citizens will be submitting applications online
3. Service units will be able to receive application online
4. Service units will be able to verify documents and application fee online
5. Service units will be able to escalate application to some other person, in the case of absence of dealing authority, online
6. Citizens will be monitoring Application status online
7. Private Service Access Providers will be participating in the application receipt/submission and service delivery process online message.ekyc.add.mapping=Please add atleast one mapping

DTE-Original cert...docx

Application for C...docx

Application for re...docx

Application for P...docx

Type here to search

ENG 13:24 06-08-2020

### Step 3 : Search the required service and click to open

The screenshot shows the Seva Sindhu application portal. The header includes the Karnataka state emblem and the text 'ಸೇವಾ ಸಿಂಧು Seva Sindhu Application for Departmental Examination conducted by KPSC'. A navigation menu on the left lists options like 'Apply for services', 'View all available services', 'View Status of Application', and 'Messages & Alerts'. The main content area displays a table of services for the state of Karnataka.

Sl.No.	Service Name	Department Name	State
1	Accident Relief Fund-KSRTC	Karnataka State Road Transport Corporation	KARNATAKA
2	Accident Relief Fund - NEKRTC	NEKRTC	KARNATAKA
3	Accident Relief Fund-NWKRTC	NWKRTC	KARNATAKA
4	Acid Victim Pension	Directorate of Social Security and Pensions	KARNATAKA
5	Admission for Morarji Desai Residential school - Minority Welfare Department	Minority Welfare Department	KARNATAKA
6	Admission for Pre and Post matric hostels - Minority Welfare Department	Minority Welfare Department	KARNATAKA
7	Agricultural Family Member Certificate / ವ್ಯವಸಾಯಗಾರರ ಕುಟುಂಬದ ವ್ಯಕ್ತಿಗಳಿಗಾಗಿ ಪ್ರಮಾಣ ಪತ್ರ	Revenue Department	KARNATAKA
8	Amendment of Bye Laws of Souharda co-operative society	Registrar of Cooperative Societies	KARNATAKA
9	Amendment of License to Manufacture Insecticides	Agriculture Department	KARNATAKA
10	Amendment of Manufacturing License for Micro Nutrients/Mixtures/Fertilizers	Agriculture Department	KARNATAKA

### Step 4 : Fill the Applicant Details & Photocopies details

The screenshot shows the 'Application form' for a trader license. The header includes the Karnataka state emblem and the text 'ಸೇವಾ ಸಿಂಧು Seva Sindhu Application for Departmental Examination'. The main content area displays the application form with the following details:

**ಕೃಷಿ ಮಾರಾಟ ಇಲಾಖೆ  
Department of Agricultural Marketing  
ಖರೀದಿದಾರರ ಪರವಾನಗಿ ನೀಡಲು ಅರ್ಜಿ  
Application for grant of trader license**

**Note:** If you do not have an ORG ID, please go to Organisation Registration service to register your organisation and generate ORG ID

**Application form**

Request Type/ವಿನಂತಿ ಪ್ರಕಾರ: New  
Licence Type/ಲೈಸೆನ್ಸ್ ವಿಧ: Trader License  
Org ID/ಸಂಸ್ಥೆಯ ಐಡಿ: SKA32905  
Licence Period(in years)/ಲೈಸೆನ್ಸ್ ಅವಧಿ(In years): 10  
Market Code/ಮಾರುಕಟ್ಟೆ ಕೋಡ್: Test market 3  
Request Status/ವಿನಂತಿಯ ಸ್ಥಿತಿ: I  
Firm Type/ಸಂಸ್ಥೆಯ ಮಾದರಿ: PARTNERSHIP  
Is payment for annual subscription of Krishipete Magazine already made?/ಕೃಷಿಪೀಟೆ ನಿಯತಕಾಲಿಕೆಯ ವಾರ್ಷಿಕ ಚಂದಾದಾರಿಕೆಗೆ ಈಗಾಗಲೇ ಪಾವತಿ ಮಾಡಲಾಗಿದೆಯೇ? Yes

## Step 5 : Enter the OTP and verify mobile Number and Validate

The screenshot shows a web browser window with the URL <https://serviceonline.gov.in/karnataka/renderApplicationForm.do?servicelid=12840001&UID=8db6838c-26f1>. The form is titled "Applicant Registration" and contains several fields: "Org ID/ಸಂಸ್ಥೆಯ ಐ ಡಿ", "License Period(In years)/ವ್ಯವಸ್ಥಾಪನಾ ಅವಧಿ(In years)", "Firm Type/ಸಂಸ್ಥೆಯ ವಿಧ", "Applicant Name/ಅರ್ಜಿದಾರರ ಹೆಸರು", "Applicant's Mobile Number/ಅರ್ಜಿದಾರರ ಮೊಬೈಲ್ ನಂಬರ್", "Email Id/ಇ-ಮೇಲ್ ಐ ಡಿ", "Father/Husband's Name/ತಂದೆ / ಗಂಡನ ಹೆಸರು", "Date of birth/ಹುಟ್ಟಿದ ದಿನಾಂಕ", and "Age/ವಯಸ್ಸು". A pop-up window titled "Mobile number verification" is displayed over the form, showing the message: "One time password (OTP) has been sent to the mobile number 990XXXX799. Enter OTP\* [587436] Click on validate button to validate OTP". The pop-up has "Validate" and "Close" buttons. Below the registration section is the "Business Address" section with fields for "Organisation / Firm Name/ಸಂಸ್ಥೆಯ ಹೆಸರು", "Telephone No/ತೆಲೆಫೋನ್ ನಂಬರ್", "Email Id/ಇ-ಮೇಲ್ ಐ ಡಿ", "Address in full/ವಿಳಾಸ", and "State/ರಾಜ್ಯ".

## Step 6 : Click on I agree checkbox and fill the Captcha Code as given & Submit

The screenshot shows a web browser window with the URL [https://serviceonline.gov.in/configureka/renderApplicationForm.do?servicelid=13270003&UID=8ee3f602-501a-4624-afd3-ace20528c519&OWASP\\_CSRFTOKEN=78PJI-DWPO-MM29-MUII-M2RK-V0KY-SHXQ-4DKH&ap...](https://serviceonline.gov.in/configureka/renderApplicationForm.do?servicelid=13270003&UID=8ee3f602-501a-4624-afd3-ace20528c519&OWASP_CSRFTOKEN=78PJI-DWPO-MM29-MUII-M2RK-V0KY-SHXQ-4DKH&ap...). The form is titled "Declaration" and contains the following text: "I/We do hereby declare that the information furnished is true to the best of my knowledge and information. I have read and understood the provisions of the Karnataka Agricultural Produce Marketing (Regulation) Act,1966 and Rules 1968 and the Bye-laws of your Market Committee and the standing orders and terms and conditions and restrictions of licence made thereunder and declare that, I/We agree to abide by them and any amendments to the same made from time to time." Below this text is a checkbox labeled "I Agree" which is checked. The next section is "Additional Details" with a field for "Apply to the Office" containing the text "Department of Agricultural Marketing (STATE)". Below this is the "Word verification" section, which shows a captcha image with the characters "jw62ka" and a text input field containing "jw62ka". At the bottom of the form are buttons for "Draft", "Submit", "Close", and "Reset". The footer of the page contains logos for "KARNATAKA MINISTRY OF PANCHAYATI RAJ", "Digital India", "data.gov.in", "india.gov.in", "Deity", and "PMINDIA". A small disclaimer at the bottom states: "Site is technically designed, hosted and maintained by National Informatics Centre Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj POWERED BY SERVICEPLUS".

## Step 7: A fully filled form will be generated for user verification

The screenshot shows a web browser window with the URL `serviceonline.gov.in/configureka/applyPageForm.do?OWASP_CSRFTOKEN=78BPI-DWP0-MM29-MUII-M2RK-VOKY-5HXQ-4DKH&UID=55df77a9-4e94-49c0-b2a6-8778b6bad910`. The page header includes the Government of Karnataka logo, the text "ಸೇವಾ ಸಿಂಧು Seva Sindhu", and "Application for Departmental Examination cond...". A navigation menu on the left lists "Apply for services", "View all available services", "View Status of Application", and "Messages & Alerts". The main content area displays a form titled "Application form" with the following fields:

Request Type/ವಿವರಣೆ ಪ್ರಕಾರ :	New
Licence Type/ವ್ಯವಸ್ಥೆ ವಿಧ :	Trader License
Org ID/ವಿವರಣೆ ಐ ಡಿ :	SKA32905
License Period(in years)/ವ್ಯವಸ್ಥೆ ಅವಧಿ(In years) :	10
Market Code/ವಿವರಣೆ ಕೋಡ್ :	Test market 3
Request Status/ವಿವರಣೆ ಸ್ಥಿತಿ :	1
Firm Type/ವಿವರಣೆ ವಿಧಾನ :	PARTNERSHIP
Is payment for annual subscription of Krishipele Magazine already made?/ ಕೃಷಿಪೀಠೆ ನಿಯಮಿತವಾಗಿರುವ ವಾರ್ಷಿಕ ಚಂದಾಯದಾಖಲೆ ಕಾರ್ಯಕ್ರಮದ ಪಾವತಿ ಮಾಡಿದೆಯೇ? :	Yes

Below the application form is the "Applicant Registration" section:

Applicant Name/ ಅರ್ಜಿದಾರರ ಹೆಸರು :	Rajesh
Applicant's Mobile Number/ಅರ್ಜಿದಾರರ ದೂರವಾಣಿ ಸಂಖ್ಯೆ :	9900194799
Email Id/ಇ-ಮೇಲ್ ಐ ಡಿ :	govindgovda@gmail.com
Father/Husband's Name/ತಂದೆ / ಗಂಡರ ಹೆಸರು :	Idifa

The "Business Address" section is currently empty.

## Step 8 : Click on Attach Annexure

The screenshot shows the same web browser window, but the form has progressed to the "Declaration" section. The text reads: "previously granted by the Market Committee. ಅರ್ಜಿದಾರರು, ಅರ್ಜಿಯನ್ನು ವ್ಯವಸ್ಥೆ ಮಾಡಿದಾಗ, ಪಾವತಿಸಿದ, ಪಾವತಿಸಿಲ್ಲದ, ಸಮಿತಿಯು ಈ ಹಿಂದೆ ಅರ್ಜಿದಾರರಿಗೆ ನೀಡಿದ ವ್ಯವಸ್ಥೆ ವಿವರಣೆ, ಸಮಿತಿಯ ವ್ಯವಸ್ಥೆ ವಿವರಣೆ ಲಾಗಿತ್ತೆಂದರೆ: :". Below this, it asks: "Whether the applicant owes any dues to the Market Committee on account of dtg charge/costs/expenses/fees/rent or on any other account. If so give details / ಅರ್ಜಿದಾರನು ಅರ್ಜಿ, ವ್ಯವಸ್ಥೆ, ಶುಲ್ಕ, ಪಾವತಿ, ಅಥವಾ ಇತರ ಯಾವುದೇ ವಿಧದ ವ್ಯವಸ್ಥೆ, ವ್ಯವಸ್ಥೆ, ಸಮಿತಿಯ ವ್ಯವಸ್ಥೆ ವಿವರಣೆ ಮಾಡಿದೆಯೇ? ಹಾಗಾದರೆ ವಿವರಣೆಯನ್ನು ಕೊಡಿ. :

The "Declaration" section contains the following text:

I/We do hereby declare that the information furnished is true to the best of my knowledge and information. I have read and understood the provisions of the Karnataka Agricultural Produce Marketing (Regulation) Act 1966 and Rules 1968 and the Bye-laws of your Market Committee and the standing orders and terms and conditions and restrictions of licence made thereunder and declare that, I/We agree to abide by them and any amendments to the same made from time to time.

I/We also agree to execute an agreement and to fulfil other conditions prescribed by the Agricultural Produce Market Committee from time to time.

I Agree :  Yes

The "Additional Details" section shows:

Apply to the Office	Department of Agricultural Marketing (STATE)
Draft Reference No :	Draft_AG0025/2020/00027

At the bottom of the form, there are buttons for "Attach Annexure", "Edit", "Cancel", and "Click here to initiate new application". The footer includes logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, DigiY, and PMINDIA. It also states: "Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS".

## Step 9: Attach the annexures and save them

The screenshot shows the 'Attach Annexures' step in the SevaSindhu-PreProd portal. The page displays a list of required documents with dropdown menus for selection and buttons for file upload or scanning.

Document Name	Selected Document	Action
passport size photograph	passport size photograph	Choose File   sample.pdf   Scan   Fetch from DigLocker
partnership deed	partnership deed	Choose File   sample.pdf   Scan   Fetch from DigLocker
GST Registration Certificate	GST registration certificate	Choose File   sample.pdf   Scan   Fetch from DigLocker
Passbook	Passbook	Choose File   sample.pdf   Scan   Fetch from DigLocker
Pan Card	Pan Card	Choose File   sample.pdf   Scan   Fetch from DigLocker
Application Form	Application Form	Choose File   sample.pdf   Scan   Fetch from DigLocker

Buttons: Save Annexure, Cancel, Back

Footer: MINISTRY OF PANCHAYATI RAJ, Digital India, data.gov.in, india.gov.in, DeltY, PMINDIA. Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS.

## Step 10: Saved annexures will be displayed

The screenshot shows the 'Saved Annexures' step in the SevaSindhu-PreProd portal. The page displays a list of saved documents and additional details.

**Annexure List**

1) Registration Affidavit	<a href="#">Registration Affidavit</a>
2) Aadhar Card	<a href="#">Aadhar Card</a>
3) Bank Guarantee	<a href="#">Bank Guarantee</a>
4) Ownership document	<a href="#">Ownership document</a>
5) passport size photograph	<a href="#">passport size photograph</a>
6) partnership deed	<a href="#">partnership deed</a>
7) GST Registration Certificate	<a href="#">GST registration certificate</a>
8) Passbook	<a href="#">Passbook</a>
9) Pan Card	<a href="#">Pan Card</a>
10) Application Form	<a href="#">Application Form</a>

**Additional Details**

Apply to the Office: Department of Agricultural Marketing (STATE)

Draft Reference No: Draft\_AG002/2020/0027

Buttons: Make Payment, Cancel

Footer: MINISTRY OF PANCHAYATI RAJ, Digital India, data.gov.in, india.gov.in, DeltY, PMINDIA. Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS.

## Step 11: Click on Make Payment and proceed

The screenshot shows the 'PAYMENT DETAILS' section of the Seva Sindhu portal. The page title is 'APPLICATION FOR GRANT OF TRADER LICENSE'. The 'Mode Of Payment' is set to 'Cash'. The 'Application Fee' is 2000.0. The 'Total Amount to be paid (in Rs.)' is 2000.0. The 'Receipt No.' is 'sss' and the 'Payment Date' is '21/09/2020'. There are three buttons at the bottom right: 'Make Payment', 'Reset', and 'Cancel'.

## Step 12: After Payment is Successful, sakala acknowledgement will be generated

The screenshot shows the 'APPLICATION ACKNOWLEDGEMENT' page. The page title is 'Sakala Acknowledgement/ಸರ್ಕಾರ ಸ್ವೀಕೃತಿ'. The table below contains the following information:

Office Name /ಕಛೇರಿ ಹೆಸರು	Department of Agricultural Marketing
Sakala No./ಸರ್ಕಾರ ಸಂಖ್ಯೆ	AG0025200000022
Application Date /ಅರ್ಜಿಯ ದಿನಾಂಕ	21/09/2020
Service Requested /ವಿನ್ಯೋಷಿಸಿದ ಸೇವೆ	Application for grant of trader license
Applicant Name /ಅರ್ಜಿದಾರರ ಹೆಸರು	Rajesh
Applicant Address /ಅರ್ಜಿದಾರರ ವಿಳಾಸ	Karnataka,KARBI ANGLONG,Test City,571000
Mobile No /ಮೊಬೈಲ್ ಸಂಖ್ಯೆ	8495093311

Documents Submitted /ದಾಖಲಾತಿಗಳನ್ನು ಸಲ್ಲಿಸಿದವು:

Type of document(s)	Document(s) Attached
Passbook	Passbook
Aadhar Card	Aadhar Card
GST Registration Certificate	GST registration certificate
Ownership document	Ownership document
partnership deed	partnership deed
Registration Affidavit	Registration Affidavit
Bank Guarantee	Bank Guarantee
passport size photograph	passport size photograph
Pan Card	Pan Card
Application Form	Application Form

Payment Status /ಪಾವತಿ ಸ್ಥಿತಿ: Payment Paid Successfully/ಪಾವತಿ ಯಶಸ್ವಿಯಾಗಿ ಪಾವತಿಸಲಾಗಿದೆ  
 Payment Mode /ಪಾವತಿ ವಿಧಾನ: Cash  
 Transaction ID /ಪಾವತಿಪತ್ರ ಸಂಖ್ಯೆ: Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ